

Rolleston Open Cut Community Benefit Fund Application V09062026

Form Preview

Community Grants Program

* indicates a required field

Eligibility

The Rolleston Open Cut Community Benefit Fund (CBF) is intended to add to the social wellbeing and amenity of the population of the former Bauhinia Shire area of the Central Highlands Regional Council. This covers the following areas:

- Springsure
- Rolleston
- Arcadia Valley
- Orion
- Buckland/Tresswell

A map of this area is available [on the council website](#).

The broad categories into which funding can be directed are;

- enterprise and job creation
- education, environment
- health
- social/community development
- culture/art

Eligible

- **Applicants**
 - Be located in the old Bauhinia shire council area of the Central Highlands Regional Council
 - Be an incorporated 'not-for-profit' organisation or company by guarantee that has been endorsed by the ATO as a charity, tax exempt fund, or deductible gift recipient.
 - Unincorporated groups are able to apply, providing that their application is made through an eligible incorporated body which supports the program, project or activity.
- **Projects**
 - Acquisition of long-term assets
 - Upgrade of Existing Assets
 - Purchase of equipment
 - Community Education

Ineligible

- **Applicants**
 - Individuals
 - Government Bodies
 - Political parties

Rolleston Open Cut Community Benefit Fund Application V09062026

Form Preview

- Single faith groups
- Organisations with outstanding acquittals from previous Rolleston Open Cut Community Benefit Funding rounds.
- **Projects**
 - Operating Expenses
 - Loan Redemption
 - Cash Sponsorship

Assessment Criteria

- **Application meets all eligibility criteria**
- **30%** - Explain how the nominated project is considered to maximise community benefit and is consistent with the objectives of the community benefit fund.
- **25%** - Explain how your project and/or activity aligns with the below categories;
 - Increases value of existing community assets and assets remaining in the Central Highlands Regional Council (Former Bauhinia Shire area)
 - Enterprise and job creation
 - Education/environment - Provide training/learning opportunities for people
 - Health - Will facilitate an active and healthy lifestyle
 - Social/Community Development - Will contribute to positive community development and well being.
 - Culture/Arts - Will contribute to the enhancement of arts and cultural community.
- **25%** - A project and/or strategic plan has been supplied, and you have explained how this project and/or activity aligns with your organisation's strategic goals and objectives.
- **10%** - Demonstrate that attempts have been made to raise funds from other sources by providing details and outcomes of attempts.
- **10%** - Supply two quotes including at least one local quote

Please acknowledge you have read the full eligibility guidelines and assessment criteria before completing this form

I have read the eligibility guidelines and assessment criteria *

- ☐ Yes
- ☐ No

Have you previously been a successful applicant for the Rolleston Open Cut Community Benefit Fund? *

- ☐ Yes
- ☐ No

Have you acquitted all previous Community Benefit Fund grants? *

- ☐ Yes
- ☐ No

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

Please explain why you have not acquitted previous grants.

Templates

If you have an existing project plan or strategic plan these can be uploaded where prompted.

Alternatively, you can access templates below.

Click on the document name to access the template.

[Project Plan](#)

[Strategic Plan](#)

Document Checklist

- ☐ Cover letter
- ☐ Letter of support from sponsoring organisation (if applicable)
- ☐ Budget
- ☐ Project plan
- ☐ Strategic plan
- ☐ Two quotes (including at least one local)
- ☐ Proof of land ownership/Lease or tenure agreement (if applicable)
- ☐ Building works advice/approval (if applicable)

Organisation Details

*** indicates a required field**

Section A: Organisation Details

Name of your organisation *

Organisation Name

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant Postal Address *

Address

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Phone *

Must be an Australian phone number.

Email *

Must be an email address.

Number of members

Must be a number.

Name of contact person *

First Name

Last Name

Position ***Phone number of contact person ***

Must be an Australian phone number.

Email of contact person *

Must be an email address.

Is your organisation Incorporated *

- ☐ Yes
- ☐ No, you will need a sponsoring body that is incorporated to proceed with this application

Incorporation information

Please provide information about your organisation.

Incorporation number

Must be a number.

Is your organisation registered for GST *

- ☐ Yes
- ☐ No

Does your organisation have an ABN *

- ☐ Yes, please provide your ABN below

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

☐ No

Organisation ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Does your organisation have public liability insurance to cover this program, project and/or activity *

- ☐ Yes (attach a copy)
- ☐ No (ineligible)
- ☐ Grant only relates to goods purchased and/or works undertaken by a suitably insured contractor (attach a copy of contractor's public liability insurance)

Please upload a copy of relevant public liability insurance *

Attach a file:

Is your organisation required to undertake an annual financial audit as per the rules of incorporation? *

- ☐ Yes (please attach full copy of the latest audited statement)
- ☐ No (please attach a copy of your organisation's latest financial or treasurer's report covering previous 12 months)

Please upload a copy of the applicable documents *

Attach a file:

Sponsor details

Please provide information about your incorporated sponsor.

Organisation

Organisation Name

Rolleston Open Cut Community Benefit Fund Application
V09062026
Form Preview

Incorporation number

Must be a number.

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Postal Address

Address

Phone

Must be an Australian phone number.

Email

Must be an email address.

Is your sponsor registered for GST *

- ☐ Yes
☐ No

Does your sponsor have an ABN

- ☐ Yes, please provide your ABN below
☐ No

Incorporated sponsor ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Does your sponsor organisation have public liability insurance to cover this program, project and/or activity* *

- ☐ Yes (attach a copy)
- ☐ No (ineligible)

Please upload a copy of your sponsor organisation's public liability insurance. *

Attach a file:

Is your sponsor organisation required to undertake an annual financial audit as per the rules of incorporation? *

- ☐ Yes (please attach full copy of the latest audited statement)
- ☐ No (please attach a copy of your organisation's latest financial or treasurer's report covering previous 12 months)

Please upload a copy of the applicable documents *

Attach a file:

Sponsor declaration *

- ☐ By ticking this box, I confirm that I have written authorisation from my sponsor.

Please upload the sponsor's written authorisation *

Attach a file:

Grant Details

* indicates a required field

Section B: Grant Details

Title of the program, project and/or activity requiring funding *

Description of the program, project and/or activity for which you are seeking funding.

Rolleston Open Cut Community Benefit Fund Application V09062026

Form Preview

Where will the project be delivered? This must be within the former Bauhinia Shire Council area.

Click [here](#) to view a map of the former Bauhinia Shire Council area.

Anticipated start date and duration of program, project and/or activity

Is this a new program, project and/or activity?

- ☐ Yes
☐ No

If yes, please provide additional details

How will your organisation acknowledge the Rolleston Open Cut Community Benefit Fund contribution/assistance towards your program, project and/or activity?

Project Budget

* indicates a required field

Section C: Project budget

Amount requested *

Must be a dollar amount and no more than 3000.

Please upload a breakdown of costs for the project/activity

Attach a file:

Amount requested (including GST) *

Must be a number.

Do you have funds available to cover the cost of this project? *

- ☐ Yes

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

☐ No

Why are grant funds required to complete this project? *

How will your organisation fund recurrent expenses in future years (if applicable)?

Considerations

Section D: Considerations

Did you consult with any other organisations including council in regard to your application?

- ☐ Yes
☐ No

If yes, please attach evidence/letters of support

Attach a file:

Assessment Criteria - Community Benefit Fund

** indicates a required field*

Please attach your cover letter

Attach a file:

NOTE: The following questions form the main part of the selection criteria. The weighting is noted in percentage beneath each the question.

Explain how the nominated project is considered to maximise community benefit and is consistent with the objectives of the Community Benefit Fund? *

30% weighting

Rolleston Open Cut Community Benefit Fund Categories

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

- Increases value of existing community assets and assets remaining in the Central Highlands Regional Council (former Bauhinia Shire area)
- Enterprise and job creation
- Education/environment Provide training/learning opportunities for people
- Health - Will facilitate an active and healthy lifestyle
- Social/Community Development - Will contribute to positive community development and wellbeing.
- Culture/Arts - Will contribute to the enhancement of arts and cultural community.

Explain how your project and/or activity aligns with above categories? *

25% weighting

Please explain how your project and/or activity aligns with your organisation's strategic goals and objectives?

25% weighting

Please upload a copy of your project and/or strategic plan

Attach a file:

Demonstrate that attempts have been made to raise funds from other sources by providing details and outcomes of attempts e.g. raffles, fundraising initiatives, other grants or subsidies applied for. Describe your current and future plans for your existing funds. *

10% weighting

Have you supplied two quotes including at least one local quote? *

☐ Yes

☐ No

10% weighting

Please upload a copy of your quotes *

Attach a file:

Please attach any other supporting documents not already attached

Attach a file:

Rolleston Open Cut Community Benefit Fund Application

V09062026

Form Preview

Application Agreement

* indicates a required field

Section E: Certification by organisation

I, the undersigned, certify that: *

- ☐ To the best of my knowledge the information supplied in this application is true and accurate
- ☐ I have uploaded all requested supporting documents.
- ☐ If the funding is allocated to our program, project and/ or activity I will be required to accept the council funding conditions and I will complete the acquittal form and return it to council with receipts and invoices.

- Privacy statement: Central Highlands Regional Council are collecting your personal information for the purpose of assessing your grant application and/ or finalising your grant requirements. The collection of this information is authorised under the Local Government Act 2009. Some of the information may be given to media for the purpose of promoting your success and council's support. Your information will not be given to any other person or agency unless you have given council written permission or we are required to by law.

Name

First Name

Last Name

Must be a date.